

Minutes from November 21, 2013  
Rock Creek Elementary PTO – General Meeting  
Called to order at 7:14 PM

A. Agenda adjusted and unanimous consent to the changes made it agreed upon (Magazine Sale Final Report and Mr. Meloro's Comments were taken out b/c of his absence and the Budget Presentation and Update was taken out b/c we had done that at last meeting; error on account of the secretary ☺)

B. Motion to accept the minutes from the September General Meeting in September made by Amber Butte, seconded by Tammy Misinec – all were in favor, the minutes were approved.

C. President's Update

Mr. Alden gave an update as to what was discussed at the last Executive Meeting, reported that recycle bins had been purchased and were in use in the classrooms for paper, benches and birdhouse installation that was set to occur the first weekend of November had to be postponed due to weather and will be installed in the spring.

D. Treasurer's Report – (Mrs. Moody was not present, but had left her report)

- Checks that have been made out for teacher reimbursement, yearbook, Book Fair, new check registers and checks, and pencils for Blue and Gold Day rewards
- Deposits were made for Market Day, Spirit Wear, and Book Fair. Upcoming deposits will be made for Santa Shop, Penny Wars, our current fundraiser, and Box Tops.
- Awaiting bills for Spirit Wear and PTO Fundraiser. Money for gift cards from Penny Wars will also be purchased.

-The report was approved and filed for audit.

E. Vice-President's Update

1. VIP volunteers – still a need – Mrs. Lisa Fletcher said she could help.
2. Homeroom moms are still needed for several grades: Dzura, Cornell (Mrs. Fletcher volunteered), Kellogg, Koranda, Mr. Wright, Adams (Mrs. Wallace volunteered)

F. Yearbook Update

Yearbooks were distributed. Motion to have a committee to assist Danielle Smock with the yearbook publication, especially since her oldest child will be graduating 6<sup>th</sup> grade next year.

This committee would help create the yearbook and review it before it was submitted for review by Mr. Meloro. This committee would also help to take/collect pictures.

Lisa will ask Rapid Photo about what quality of picture is needed - we have a camera in the office that's available for taking pictures, but we should find out if we need a purchase a higher quality camera in order to take pictures for the yearbook that Rapid Photo could use.

G. Book Fair Final Report

\$3086.22 was spent

\$1543.11 was profit and \$154.31 was made in rewards/bonus = \$1697.42 total profit we have \$2151.00 in Scholastic Dollars. We discussed using some of this for books that could be bought for Christmas for students from teachers.

- Michelle Borris made a motion to accept the report, JR Misinec seconded, all were in favor, report accepted.

#### H. Christmas Boutique Update

- Currently \$3890.12 has been spent on items. We are in the process of setting up room 118. Additional items will be purchased before the sale. 4<sup>th</sup> grade is making hair accessories to be sold, the gifted class is making chocolate suckers and chocolate covered pretzels (this meets financial literacy standards for them) Mrs. Kovacs would like to use the profits her class makes to purchase items for the gifted class. Mrs. Moody thought that they could use Scholastic Dollars and use the catalog to make selections. She also need to purchase pricing labels for the pricing gun.
- We need parents to sign up to work the Santa Shop. It is December 12-13 from 9:30 – 3:00. Additional parents are needed on December 11<sup>th</sup> when the Kindergarteners shop and the 4<sup>th</sup> graders are on a field trip. Head Start and the Preschool has also been invited to shop, but we are not sure if they will be participating or not.

#### I. Fundraiser update

- a. Market Day – unavailable, we will have to check with Mrs. Brand
- b. Box Tops – sent in and an almost \$600 check is expected. Mrs. Hitchcock’s class and Mr. Alden’s class will be doing their cider and donuts next Wednesday for the reward. Mrs. Butte and Mrs. Ebersole volunteered to pick up the cider and donuts.
  - We also need a new box for Box Top collections. Could we also post collection boxes at the post office or Sheriff’s office for our school?
- c. Labels for Education –
  - Discussion was had on whether a reward system should be implemented for these like Box Tops. Mrs. Sly would discuss this option with Mrs. Moody and get back to PTO.

#### J. Spirit Committee Update

1. Spirit Wear – Sale is almost complete. Waiting on some orders to come in. We have received a bill for the sample size runs, but it will be updated for the additional orders we put in. We will pay it once all of our items are in. In the future we are looking into working with Ringers of North Kingsville for a spirit wear sale, instead of Sports and Sports.
2. Penny Wars – Jars are ready and need names on them. Lisa Ebersole said she would do this. Building request needs to go in for penny counting. Amber Butte, Heidi VanDevender, Mrs. Fletcher, and Tammy Smith will be counting on Monday 12/9 and Wednesday 12/18 at 6pm. Two mornings per week they will be counting also.
  1. Guess the amount in the jar activities – The 2<sup>nd</sup> jar is making its rounds now with Jolly Ranchers. The last jar winner was split 4 ways.

#### K. February Conferences

1. Book Fair & Staff Dinner – we will need volunteers for this and will post it in the January newsletter.

#### L. Open Discussion

- Ellison machine dye-cuts; could we purchase a few sets of stamps for these? Holiday cut-outs would be useful. Lisa will look these up and perhaps Nancy Cornell could be a resource to ask about this as well since we looked into it at one point last year too.
- Perhaps playground ball bags could be made for each classroom. Then each class or grade could have a bag of equipment to take out at recess and materials would be easier to keep track of. Mrs. Moody could distribute the bags to each grade level. Tammy Smith made a motion for this, Michelle Borris seconded. All were in favor.

M. Motion to adjourn made by JR Misinec. Michelle Borris seconded. All were in favor. Meeting adjourned.